

## How to register your team

## \*\*\*Please read whole document before completing registration\*\*\*

## **Registration link**

- 1. You will need to create an account
- 2. Login to your account
- 3. Select TEAM REGISTRATION Register your team
- 4. Choose a Division
- 5. Choose Account Member to be the Team Contact enter your information
- 6. For TEAM select Create a New Team and enter your Team Name
- 7. Select your package, then select Continue
- 8. Read each form and in each section "Please Sign Here, if you are using a touchscreen, sign the square using your finger. On a computer, click and hold the mouse button to draw your signature.
- 9. Select I am the Age of majority or am a parent/guardian to the registrant and agree to the terms and conditions above.
- 10. Team invites enter your players names and email addresses or you can leave this section blank, then press CONTINUE.
  \*\*Please be aware if you leave this section blank your team will not be automatically emailed in step 14 below.
- 11. Now confirm the details you just entered (if you entered them). If you have to change anything click on the EDIT. <u>DO NOT</u> just go back to the previous screen the information will be entered a second time to your roster.
- 12. Submit Registration
- 13. The final page is the Team Registration Completed. Keep the information, especially the invite code and <u>link</u>.
- 14. Once your registration has been accepted by the WWSL, your team members will be emailed instructions on how to register to your team.
- \*\*\*Please remember you still need to register to your team as a coach/manager or else your name will not be on the roster/game sheet.